

Equipment Module

Alchemy Technology's Service Management System (SMS) is a community care software package consisting of a core standard package supplemented by a range of optional Modules that can be purchased as required.

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(A summary of the Standard features is overleaf)

The **Equipment Module** is one of the additional Modules for the standard SMS package.

It assists organisations to manage the loan/hire of equipment to clients.

Additional Benefits provided by the Equipment Module:

- Ability to keep a register of all equipment held by the organisation and its storage location.
- Ability to identify a piece of equipment as 'not available' due to repair etc.
- Ability to track the issue and return of each item and automatically update 'available equipment' list.
- Reminder to retrieve equipment from clients exiting your service.
- Reports on all the above.

Other SMS optional Modules which may be applicable to supplement the Equipment one:

(see separate Factsheets)

- **Extended Aged Care at Home**
(EACH and EACH Dementia)
- **Community Aged Care Packages**



Purchase Costs and Support Packages

Costs are based on individual organisations requirements of optional Modules and the levels of support package. A quote can be obtained by contacting our support staff.

SERVICE MANAGEMENT SYSTEM (SMS)

Summary of the core standard features:

(you may not utilise all these feature immediately – you simply use what you need!)

Client Management:

- Personal records/care plans/case notes
- Service records for all service types/ assessments/reviews
- Client Fee invoicing
- Wide range of statistical reports

General Management:

- Waiting List management
- Mail merge for letters and labels
- Complaints monitoring
- Brokered agency billing/costing
- Reports – wide range of reports available

Worker /Volunteer Management:

- Personal records
- HR features
- Training records
- Summarise service hours for payroll
- Wide range of reports

Roster Management:

- Mix 'n' Match various screens and functions to suit your preferred way of rostering
- Selection of client/ worker/ volunteer roster reports
- Ability to e-mail rosters direct from the system
- Integration with other SMS Modules (e.g. Payroll Links) provides further enhancement

Includes a powerful Feature no other database can give you

A unique feature called Data Groups enables you to:

- Categorise your clients workers and services into Groups to match your organisations structure (e.g. Day Centre, In Home, Transport, HACC, CACP, VHC etc)
- Have the option to log into a Group and only see client/ worker and service records assigned to it (e.g. Day Centre will only see Day Centre Clients, Workers and Services)
- Obtain a wide range of reports on each of your Groups...effectively every screen and every report!!

It is a very flexible feature that customises the Standard system to your individual structure. Ask for a demonstration to see the benefits for your organisation.

How to Contact us

FAX INFORMATION REQUEST -FAX THIS SHEET TO 08 9324 2226

NAME _____

ORGANISATION _____ TEL NO _____

{ } YES, I would like more information - please contact me to discuss

or

Email: manager@alchemytechnology.com.au

Phone: 08 9324 2223 or Freecall 1800 008 498

Alchemy Technology PO Box 468, West Perth,
Western Australia 6872

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www.alchemytechnology.com.au

